

Notes of Guidance for Department of Pathology PhD Student Support Funds

1. Timetable

Applications for awards are considered by the Executive Committee Sub Group (ECSG) which sits after the main Executive Committee meeting on the Friday before the start of each term, with a fourth meeting held at the end of the academic year. Exact dates for each year are available on the departmental intranet. Applications and accompanying documentation must be submitted at least 10 days in advance of the meeting to be included on the agenda.

2. General Eligibility Criteria

- PhD students must be registered on a full-time basis
- have been formally granted intermission on medical grounds by the University for up to a period of 13 weeks (see point 4 below)
- provide evidence of applications (and responses) for other sources of funding including through the student's College
- in exceptional circumstances (where the student has not applied for medical intermission) cases for financial support may be considered where there is demonstrable need of financial assistance, as a result of *unforeseen* changes in financial circumstances and this can be evidenced

3. Applications

- Applications to be submitted by the Supervisor (not the student)
- Candidates for the M.Phil. degree or part-time students are **not** eligible to apply
- Support will not be given for the purposes of fieldwork, animal, travel or other running costs
- Funds are granted for the use of the applicant and not their family
- Payments will be made via BACS to the student's College.
- Support is not available for a period longer than 13 weeks

4. Longer periods of absence

Where a student has been signed off from their studies on medical grounds for a period longer than 13 weeks in any one year the Department will make arrangements to suspend the studentship until the student is well enough to return to their studies. Supervisors should speak with the Departmental Secretary about these arrangements as soon as a medical note is received. Support will not be granted where the studentship is suspended.

5. Overseas students

Specific rules apply to Tier 4 Sponsored students. Supervisors must refer to the University's guidance in this respect before making an application for support at

<http://www.cambridgestudents.cam.ac.uk/your-course/graduate-study/your-student-status/intermission#tier4>