

**DEPARTMENT OF PATHOLOGY
UNIVERSITY OF CAMBRIDGE****ACADEMIC STAFF MEETING**Minutes of the meeting held on 28th June 2013

1. **Present:**
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|---------------------|---------------------------------|
| Prof Geoffrey Smith | Dr Barry Kingston |
| Prof Nabeel Affara | Dr David Brown |
| Prof Ashley Moffett | Dr Stacey Efsthathiou |
| Prof Jim Kaufman | Dr Ian Brierley |
| Dr Adrian Kelly | Dr Colin Crump |
| Dr Paolo D'Avino | Mrs Carmen Neagoe |
| Dr Andrew Firth | Dr Gillian Fraser |
| Dr Stephen Graham | Miss Philippa Bateman (Minutes) |
- Apologies:**
- | | |
|---------------------|-------------------------|
| Dr Mark Arends | Prof Christine Watson |
| Prof Ming Du | Prof Peter Collins |
| Prof John Xuereb | Prof Anne Cooke |
| Prof John Trowsdale | Dr Jim Ajioka |
| Prof David Dunne | Prof Ian Goodfellow |
| Dr Nick Holmes | Mr Alan Kirby |
| Dr Chris Smith | Prof Vassilis Koronakis |
| Dr Heike Laman | Prof Colin Hughes |
| Prof Chris Rudd | Dr Suzanne Turner |

UNRESERVED BUSINESS**2. Minutes of the last meeting held on 26th April 2013**

The minutes of the meeting held on 26th April 2013 were agreed.

3. Matters Arising

- 13.1 JK explained that some Science Journal papers were not available online. JK will inform TKDB of these papers who will check if the hard copies are available in the University Library

Action: JK

4. Research

A list of the grants awarded and submitted can be found on Annex A.

Congratulations were expressed to all those who had been successful.

5. REF

NA confirmed the Department of Pathology is in very good shape with almost all submissions submitted onto the database and these have been accepted. The deadline for new papers to be submitted is October 2013.

The committee was reminded that although staff can upload new papers onto Symplectic any alterations to papers selected for submission to REF will need to be completed by CN.

6. Core Research Technologies**6.1 BSU**

AC unavailable to report.

6.2 Arrays and Sequencing

NA noted ST and he are hoping to introduce high throughput sequencing into the department with a grant from Saudi Arabia.

Bioinformatics is being reviewed by a key member of staff in NA's laboratory. Staff will include this in future grants to cover the cost.

6.3 Proteomics

CW is on sabbatical and unavailable to report.

PD'A explained the university doesn't have a low cost high quality proteomics facility and asked how this could be improved. Staff queried whether it is worth investing in such a facility when there are commercial options such as the SILAC facility in Bristol.

6.4 FACS

The cell sorter that will be run under CAT II containment, with a hatch to the Animal House, has been awarded with a Wellcome Trust grant. The salary for a technician to work alongside Nigel Miller was not granted. The plans for the new facility have been drawn by architects.

6.5 Microscopy

The plans for a new microscopy facility have been drawn and there will be a room with CAT II containment with a hatch to the Animal House. GLS is investigating bringing a transmission electron-microscope from Imperial College.

7. Staff appointments

Congratulations to TKDB for becoming an Affiliated Lecturer and Dr Raza Ali for his appointment to a NIHR 4-year position in Histopathology, to Dr Suzanne English for her

appointment to Lectureship in Clinical Virology, to Stacey Efsthathiou for being promoted to Professor, and to Lisa Marie Chapman for being appointed as IT assistant.

Shortlisting and interviews for the Lectureship in Histopathology are planned.

Applicants for the Microbiology/Parasitology posts have been shortlisted and interviews are to be organised.

8. Teaching

8.1 Part IB

The proposed plans for the MVST Part IB Pathology for the academic year 2014-15 were outlined. The Part IB Biology of Diseases (BOD) course would run for the first 2 terms and conclude before Easter. The current course would be spread out over this greater time period with interviewing “review lectures” and “pauses” to give the students time for reflection. Additional teaching for the NST class would be arranged for the beginning of the summer term.

It was confirmed that ST will be leading the Histopathology classes for the Part IB students from October 2013.

8.2 Part II

Next year’s cohort of students are being recruited. There are 50 project students and 40 BBS students.

It was noted that the number of students selecting Part II Pathology as their first choice has increased. APK will review the titles of the projects and encourage supervisors to avoid projects that are too specialist.

It was noted that all UTO’s with a research group should take on a Part II student in the future.

8.3 Clinical

VPC was unavailable to report.

8.4 GEC

HL was unavailable to report.

8.5 Research Development Programme

9. Safety

Jenny Morgenstern left the department earlier this month. Recruitment of a replacement (full-time) is underway.

The workshop has completed the PAT testing of electrical devices. There is a considerable amount of equipment which doesn't work and CN has asked for staff to clear out equipment that is no longer working or used.

AK mentioned that the record documents (re: COSHH/risk assessments) could be stored in one location so they do not get lost. This will be discussed at the next Safety Committee Meeting.

10. Finance

It was noted that the financial position of the department was projected to improve. The costs associated with increasing the length of all PhD studentship to 4 years and with the establishment of Pathology Research Fellowships have been included in the forecast.

11. Athena SWAN

The working group meets regularly and is aiming for submission of bronze award for 2014. The next meeting will be in July 2013.

12. Exams

12.1 NVST

There were 361 candidates for the BOD course and no issues with examinations. There were 35 students who failed (19 medics & 16 Vets).

12.2 NST

There were 89 candidates and no issues with examinations.

12.3 Part II

All went smoothly.

13. Any Other Business

13.1 University Travel Fund

We were informed that the funding for UTOs will be discontinued. CC asked what staff can do when applying for funding to travel to conferences. CN to discuss with Felicity Webster.

Action: CN

14. Date of next meeting

The next meeting will be on Friday 25th October 2013 at 11.30am in the Greaves/Dixon Rooms.

Annex A**Grants awarded between 01/01/13 – 31/03/13**

RG 68740 (studentship)	Professor Watson	NC3R's	£90,000
RG 67252	Professor Field	MRC	£376,505
RG 68484 (transfer in)	Professor Goodfellow	BBSRC	£223,683
RG 70696	Dr Sterling	Addenbrooke's	£7,500
RG 64856 (phd studentship supplement)	Professor Smith	Wellcome Trust	£11,700

Grant Applications submitted between 01/10/12 – 31/12/12

Dr Ferguson	MRC
Professor Watson	BBSRC
Dr Brierley	BBSRC
Dr Turner	MRC
Professor Cooke	MRC
Dr Edwards	Breast Cancer Campaign
Dr Chazara	Royal Society
Professor Smith	Wellcome Trust
Dr Laman	Michael J Fox Foundation
Dr Turner	Kay Kendall Leukaemia Fund
Professor Koronakis	Wellcome Trust
Professor Du	Leukaemia and Lymphoma Research
Professor Watson	Wellcome Trust
Professor Watson	BBSRC